

Completing the SCOPE field of all UAPPOL documents

After consulting with legal counsel, university auditor, strategic analysis, human resources, university secretary, members of the PSO champs committee, UAPPOL content managers, and review of several UAPPOL policies and procedures, the following statement is proposed for inclusion in all policies/procedures/ appendices under 'Scope': **NOTE: Members of the University Community** is now a defunct term.

Compliance with this university policy/procedure extends to all Academic Staff and Colleagues and Support Staff as outlined and defined in Recruitment Policy (Appendix A and Appendix B)

The above statement will be captured in the Scope field of the document, rather than enter it under Definitions in each UAPPOL document. The office of accountability and/or office of administrative responsibility will review each current UAPPOL document and in addition to adding the above description to the Scope, the following categories are to be considered for inclusion:

- Third party contractors
- Visiting speakers
- Volunteers
- Professors Emeriti
- Undergraduate Students
- Graduate Students
- Post-Doctoral Fellows
- Visitor to Campus

Examples:

[Discrimination, Harassment and Duty to Accommodate Policy](#)

	Scope: Compliance with this university policy extends to all Academic Staff and Colleagues and Support Staff as outlined and defined in Recruitment Policy (Appendix A and Appendix B) in addition to third party contractors, visiting speakers, professor emeriti, undergraduate and graduate students, post-doctoral fellows and volunteers
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[Human Research Ethics Policy](#)

	Scope: Compliance with this university policy extends to all Academic Staff and Colleagues and Support Staff as outlined and defined in Recruitment Policy (Appendix A and Appendix B) in addition to third party contractors, visiting speakers, professor emeriti, undergraduate and graduate students, post-doctoral fellows, volunteers and to all persons who conduct research involving humans within the jurisdiction or under the auspices of the University of Alberta.
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[Animal Ethics Policy](#)

	Scope: Compliance with this university policy extends to all Academic Staff and Colleagues and Support Staff as outlined and defined in Recruitment Policy (Appendix A and Appendix B) in addition to third party contractors, visiting speakers, professor emeriti, undergraduate and graduate students, post-doctoral fellows, volunteers and to all persons who use animals for research, teaching or testing.
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[Capital Expenditure Authorization Request \(CEAR\) Policy](#)

	Scope: Compliance with this University policy extends to the Office of the Vice-President (Facilities and Operations) and the Board of Governors.
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