

Approval Date: November 16, 2015

Last editorial update: November 23, 2018

Parent Policy: [Environment, Health and Safety Policy](#)

Assignment of Accountability: 2.0 Hazard Management

Office of Administrative Responsibility:	Environment, Health & Safety
Approver:	Associate Vice- President (Risk Management Services)
Scope:	Compliance with this University policy extends to all academic, support and excluded staff, postdoctoral fellows, and academic colleagues as outlined and defined in the Recruitment Policy (Appendix A and Appendix B: Definitions and Categories); undergraduate, graduate and Faculty of Extension students; emeriti; members of the Board of Governors; visitors to campus, including visiting speakers and scholars; third party contractors; and volunteers.

Overview

Hazard management is fundamental to environment, **health, and safety** and is a legislated requirement. The three elements of hazard management are the identification, assessment, and control of **hazards**.

Purpose

The purpose of this document is to mandate **senior administrators** to implement hazard management in their respective **unit(s)**.

ACCOUNTABILITIES

Hazard management involves senior administrators engaging and enabling the **University community** to:

- Identify situations, behaviours, conditions or things that could cause harm or negatively impact research, learning, operational activities, equipment, and facilities
- Assess the degree of risk associated with the hazards
- Implement control measures
- Re-evaluate hazards and update controls when changes occur in the workplace, post **incident** and at least every three years

For detailed information, consult the procedures under "Related Links."

DEFINITIONS

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. [\[▲Top\]](#)

Health and safety	Physical, psychological and social well-being
Hazard	Is a situation, behaviour, condition or thing that may be dangerous to the environment and to the safety or health of the University community
Incident	An occurrence, arising in the course of work, that could or did result in an injury, illness, property damage or release to the environment (includes near misses).
Senior Administrator	The Provost, Vice-Provost, President, Vice-President, Associate Vice President, Dean, Chair, Executive Director, and Director
Unit	Entities that are part of the legal entity "The Governors of the University of Alberta" This would include faculties, departments, schools, operational units such as parking services and housing and food services, academic centres and institutes, and some affiliated centres and institutes
University Community	All current University employees and non-employees, and anyone residing on campus

FORMS

[Hazard Assessment Web Application](#)

RELATED LINKS

[Hazard Identification, Assessment, and Control Procedure](#)

[Additional Requirements for Working with Regulated Biohazardous or Biological Materials](#)