



Original Approval Date: November 16, 2015

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Parent Policy: Health, Safety, and Environment Policy

Assignment of Accountability:

8.0 Environmental Management

Office of Administrative Responsibility:	Health, Safety and Environment
Approver:	Associate Vice-President (Human Resources, Health, Safety and Environment)
Scope:	Compliance with this university policy extends to all academic staff, administrators, colleagues and support staff as outlined and defined in the Recruitment Policy (Appendix A and Appendix B: Definitions and Categories). Undergraduate, graduate, and Faculty of Extension students; postdoctoral fellows; emeriti members of the Board of Governors; visitors to campus, including visiting speakers and scholars; third party contractors; and volunteers.

Overview

The University of Alberta is committed to conducting its activities in an environmentally responsible manner. To achieve this goal and to fulfill legislative requirements, all **unit(s)** must complete **hazard assessments** and implement approved disposal, monitoring and reporting practices associated with hazardous materials.

Purpose

The purpose of this document is to mandate **senior administrators** to implement practices that identify, minimize and manage **environmental hazards** in their respective unit(s).

Accountabilities

To demonstrate environmental responsibility senior administrators must engage and enable the **university community** to:

- Follow the Hazard Identification, Assessment, and Control Procedure and Environmental

Management Procedure to:

- Identify environmental hazards
- Implement **controls**
- Evaluate the effectiveness of implemented controls
- Report **incidents**
 - Spills or releases
- Monitor emissions if applicable
- Safely dispose of waste
- Include decommissioning procedures and costs prior to all activities with environmental impacts.

For detailed information, consult the procedures under “Related Links.”

Definitions

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. [▲Top]	
Unit	A designation used to denote academic and non-academic departments, faculties, schools, institutes, and centres at the University of Alberta
Hazard assessment	A process used to identify environmental, health and safety hazards and evaluate the risk associated with tasks.
Senior administrator	President, Provost, Vice-President, Vice-Provost, Deputy Provost, Associate Vice-President, Dean, General Manager, Chief of Staff, Chair, Director
Environmental	Impacting the natural world, particularly land, air, and water.
Hazard	A situation, behaviour, condition or thing that may be dangerous to the environment and to the safety or health of the university community.
University community	All employees, (including but not limited to, academic staff, support staff and administrators), adjunct professors, professors emeriti, lecturers, clinical staff, all students (including undergraduate

	students and graduate students), post- doctoral fellows, contractors, volunteers, suppliers,invited visitors and those who are acting on behalf of the university or performing university related business
Control	Measures designed to eliminate or reduce the risk of hazards and to eliminate or control loss.
Incident	An occurrence, arising in the course of work, that could or did result in an injury, illness, property damage or release to the environment (includes near misses).

Related Links

- Environmental Management Procedure
<https://policiesonline.ualberta.ca/PoliciesProcedures/Procedures/Environmental%20Management%20Procedure.pdf>

If any of the links are broken, please contact uappol@ualberta.ca

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