

**Original Approval Date:** *Environment Policy* – July 3, 1992;

*Health and Safety Policy* – November 4, 2005

**Most Recent Approval Date:** May 28, 2014

**Most Recent Editorial Date:** February 18, 2022

## Health, Safety, and Environment Policy

<b>Office of Accountability:</b>	Vice President (University Services and Finance)
<b>Office of Administrative Responsibility:</b>	Health, Safety and Environment (HSE)
<b>Approver:</b>	Board of Governors (Board Audit and Risk Committee)
<b>University Scope:</b>	Compliance with this University policy extends to all academic staff, administrators, colleagues, and support staff as outlined and defined in the Recruitment Policy (Appendix A and Appendix B: Definitions and Categories); undergraduate, graduate and Faculty of Extension students; emeriti; members of the Board of Governors; visitors to campus, including visiting speakers and scholars; third party contractors; and volunteers.

### Overview

The University of Alberta is required to comply with legislation that pertains to the protection and maintenance of the health and safety of **workers** and the environment. To demonstrate this commitment, the university will establish, improve upon, and maintain the **Health, Safety, and Environment Management System (HSEMS)** to ensure compliance with all applicable legislation.

### Purpose

To demonstrate a commitment to protecting the environment and to creating, maintaining, and continuously improving safe and healthy living, learning, and working conditions for the **university community**.

### POLICY

Health, safety, and **environmental stewardship** are shared responsibilities at the University of Alberta.

This policy provides the foundation of a formal management system intended to improve health and safety and environmental practices continuously.

Individuals involved in conducting **university affairs** will integrate responsible health and safety and environmental practices into their activities according to all applicable legislation and university policies and procedures.

The university will create, implement, and continuously improve a Health, Safety, and Environment Management System (HSEMS) that meets applicable legislation and best practices; the university community must abide by this HSEMS.

### DEFINITIONS

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. [\[▲ Top\]](#)

<b>workers</b>	Means a person engaged in an occupation, including a person who performs or supplies services for no monetary compensation for an organization or employer and for greater certainty, includes a self-employed person but does not include a student in learning
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	activities conducted by or within an educational institution for which no compensation is paid to the student.
<b>Health, Safety, and Environment Management System</b>	Means a coordinated system of procedures, processes, and other measures that is designed to be implemented by organizations in order to promote continuous improvement in occupational health and safety. Includes Program Management and Leadership; Hazard Management; Training and Competency; Inspections and Maintenance; Incident Management; Emergency Preparedness; Contractor Management; Environmental Management; Program Evaluation and Program Promotion.
<b>university community</b>	All current university employees and non-employees, and anyone residing on campus.
<b>environmental stewardship</b>	The use of practices that protect the sustainability of the natural and work environments.
<b>university affairs</b>	Any activity that is directly related to or arising out of the operations of the university at any location.

### **RELATED LINKS**

Should a link fail, please contact [uappol@ualberta.ca](mailto:uappol@ualberta.ca). [[▲Top](#)]

There are no related links to this policy.

### **PUBLISHED ASSIGNMENT OF ACCOUNTABILITIES FOR THIS POLICY**

[Program Management and Leadership Assignment of Accountability](#)

[Hazard Management Assignment of Accountability](#)

[Training and Competency Assignment of Accountability](#)

[Inspections and Maintenance Assignment of Accountability](#)

[Incident Management Assignment of Accountability](#)

[Emergency Preparedness Assignment of Accountability](#)

[Contractor Management Assignment of Accountability](#)

[Program Evaluation Assignment of Accountability](#)

[Program Promotion Assignment of Accountability](#)

[Environmental Management Assignment of Accountability](#)

### **PUBLISHED PROCEDURES OF THIS POLICY**

[Appendix A: Additional Requirements for Working with Regulated Biohazardous or Biological Materials](#)

[Hazard Identification, Assessment, and Control Procedure](#)

[Operation of Designated Radiation Equipment Procedure](#)

[Possession of Radioactive Substances Procedure](#)