

Approval Date: December 4, 2008

Parent Policy: [Emeritus Policy](#)

## Librarian Emeritus Procedure

<b>Office of Administrative Responsibility:</b>	Provost and Vice-President (Academic)
<b>Approver:</b>	Provost and Vice-President (Academic)
<b>Scope:</b>	Compliance with University procedure extends to all members of the University community.

### Overview

The title of **Librarian Emeritus** recognizes meritorious service to the University of Alberta by an individual librarian retiring from the university. Individuals must meet the eligibility criteria for the award. It is a title that is taken very seriously and one that recognizes the value the individual has earned due to their professional record and service with the university.

### Purpose

To outline the steps that will be taken in the nomination and consideration for and granting of the title “Librarian Emeritus.”

## **PROCEDURE**

### 1. NOMINATION

- a. Upon retirement, tenured librarians from any rank with at least ten years full-time service or the equivalent at the University of Alberta may be nominated for the title of Librarian Emeritus.
- b. Three tenured librarians and/or tenured faculty members may nominate an eligible librarian and make their case in writing to the Library Council Executive Committee. The documentation shall include the current curriculum vitae of the nominee.

### 2. CRITERIA

- a. In order to qualify for the title of Librarian Emeritus, in addition to being tenured and employed at the University of Alberta for at least ten years full-time, individuals have distinguished themselves over the course of their careers in such areas as:
  - i. Professional service
  - ii. Service to the university
  - iii. Management
  - iv. Research
  - v. Publication
  - vi. Teaching
  - vii. Innovation

### 3. DECISION TO BESTOW TITLE “LIBRARIAN EMERITUS”

- a. The Library Council Executive Committee will review all nominations and decide each case on its individual merits.
- b. Notwithstanding the decision of the Library Council Executive Committee, if the Chief Librarian believes that a person should not hold the title of Librarian Emeritus, he or she will advise the person of this position in writing. If that person wishes to challenge the Chief Librarian on this matter, he or she may submit a written challenge to the Provost & Vice President (Academic), whose decision is final.
- c. The Provost and Vice-President (Academic) will provide notification to the individual in the case of the bestowing of the title of Librarian Emeritus.

### **DEFINITIONS**

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. [[▲Top](#)]

<b>Librarian Emeritus</b>	A retired University of Alberta tenured librarian, previously employed under the Librarian Agreement, who meets the eligibility criteria for the title.
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### **FORMS**

There are no forms for this Procedure. [[▲Top](#)]

### **RELATED LINKS**

Should a link fail, please contact [uappol@ualberta.ca](mailto:uappol@ualberta.ca). [[▲Top](#)]

[Librarian Emeritus Procedure Appendix A Perquisites and Privileges](#) (UAPPOL)