

Approval Date: July 14, 2009

Parent Policy: [Emeritus Policy](#)

## Professor Emeritus Procedure

<b>Office of Administrative Responsibility:</b>	Office of the Provost and Vice-President (Academic)
<b>Approver:</b>	Provost and Vice-President (Academic)
<b>Scope:</b>	Compliance with University procedure extends to all members of the University community.

### Overview

The title of **Professor Emeritus** recognizes meritorious service to the University of Alberta by an individual professor retiring from the University. Individuals must meet the eligibility criteria for the award. The title of Professor Emeritus recognizes the value the individual has earned due to their record of teaching, research and community service with the University.

### Purpose

To outline requirements for awarding the title of Professor Emeritus.

### **PROCEDURE**

1. The title of Professor Emeritus is awarded automatically to faculty members employed under the Faculty Agreement at the date of **retirement** provided that the faculty member has attained the rank of professor and has at least 10 years of full-time service as a faculty member at the University of Alberta.
2. In extraordinary conditions, and within one year of the date of retirement, when a faculty member employed under the Faculty Agreement does not meet the conditions in section 1 of this Procedure, the title of Professor Emeritus may be awarded by Deans' Council.
  - a. The recommendation for awarding the title may be made by the staff member's dean to the Faculty Evaluation Committee (FEC);
  - b. FEC will scrutinize each proposal and either:
  - c. Support the recommendation and forward it to Deans' Council for decision, or
  - d. Not support the recommendation, in which case the decision shall be final.
  - e. Deans' Council will decide each case on its individual merits. Categories for such cases could include a faculty member who has attained the rank of professor with less than 10 years of full-time service or who has attained the rank of associate professor and has at least 10 years of full-time service.
3. There will be no reference to administrative positions held at the time of retirement.
4. Where an individual has also held a named chair at the date of retirement, that individual may be entitled to use the title of that named chair or professorship with the qualifier "Emeritus", as in "Distinguished University Professor Emeritus" and "Tory Professor Emeritus". Please refer to Terms of Reference for each Award.
5. Notwithstanding the provisions of 1., above, if the Provost & Vice-President (Academic) believes that a person should not hold the title of Professor Emeritus, in spite of complying with the conditions in 1, he or she will advise the

person of this position, in writing. If that person wishes to challenge the Provost & Vice-President (Academic) on this matter, he or she may submit a written challenge to the President, whose decision is final.

## **DEFINITIONS**

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. [[▲Top](#)]

<b>Professor Emeritus</b>	A retired University of Alberta professor, previously employed under the Faculty Agreement, who met the eligibility criteria for the title based on the length of his/her professorship at the University of Alberta, strong teaching record, and research and community service within the university.
<b>Retirement</b>	A decision by a staff member to terminate employment at any date following the attainment of age 55 and who is eligible to receive pension benefits under the Universities Academic Pension Plan.

## **FORMS**

There are no forms for this procedure. [[▲Top](#)]

## **RELATED LINKS**

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[Distinguished University Professor Application and Selection Procedure](#) (UAPPOL)

[Henry Marshall Tory Chair Application and Selection Procedure](#) (UAPPOL)

[Professor Emeritus Procedure Appendix A Perquisites and Privileges](#) (UAPPOL)