

Approval Date: March 27, 2003

Most Recent Approval Date: June 17, 2014

Parent Policy: [Utility Service Connection Policy](#)

## Utility Service Connection Procedure

<b>Office of Administrative Responsibility:</b>	Utilities
<b>Approver:</b>	Vice-President (Facilities and Operations)
<b>Scope:</b>	Compliance with University procedure extends to all members of the University community.

### Overview

The utilities system in the Greater Campus and off Campus areas, must be developed in an orderly, consistent and economic manner.

### Purpose

This procedure provides Project Managers the process for adding, deleting, changing or installing new utility services for projects in the Greater Campus and off Campus areas.

### PROCEDURE

Project Managers must contact the Department of Utilities, to review the service requirements of the project.

Site location and methods of service connections shall be discussed with the Project Manager.

In case of disputes, the Department of Utilities shall be the final authority for all service connections.

Funding for installing utility services shall be provided by the Project Manager. All mechanical and electrical work shall be performed by the Department of Utilities.

For all projects, the structural tie-in to the Service Corridor shall be paid for and executed by the Project Manager.

For all projects, storm and sanitary tie-ins shall be paid for and executed by the Project Manager, to connection points identified by the Department of utilities.

### DEFINITIONS

There are no definitions for this Procedure. [\[▲Top\]](#)

### FORMS

There are no forms for this Procedure. [\[▲Top\]](#)

### RELATED LINKS

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There are no related links for this Procedure.