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Parent Policy: Health, Safety, and Environment Policy

Health, Safety, and Environment Policy

Appendix A: Chief Environment, Health and Safety Officer Responsibilities

Office of Administrative Responsibility:	Health, Safety and Environment
Approver:	Board of Governors (Board Audit and Risk Committee)

1.0 INTRODUCTION

Established in 2010, the Chief Environment, Health and Safety Officer (CESO) is a permanent, continuing assigned authority, appointed by and subject to the Vice President (University Services & Finance) [VP (USF)]. The CESO reports to the VP (USF) and consults with the Provost.

This authority is enacted when there is a need for the university to respond to, manage, and resolve significant health, safety, and environment hazards and risks. This authority is fundamental to ensure compliance with **Health, Safety, and Environment Management System (HSEMS)** procedures and legislative requirements.

2.0 REQUIREMENTS

The CESO must:

- Be a Senior Administrator as appointed by the VP (USF)
- Understand what the HSEMS is and how to implement it

3.0 RESPONSIBILITIES

- 3.1 Has the authority, to act on all health, safety, and environment noncompliance issues, including the authority to stop any activity or take control of any university infrastructure when:
 - Immediate and significant health, safety, and environment risk is present in any university affairs as determined by the CESO.
- 3.2 Informs Board Audit and Risk Committee on situations deemed necessary as a result of immediate and significant health, safety, and environment hazards; as well actions taken to mitigate the risks.
- 3.3 Approves the resumption of **university affairs** once compliance with HSEMS procedures and legislative requirements has been met.
- 3.4 The authority of the CESO cannot be delegated, in the absence of the current appointee it remains with the Vice-President (USF).

DEFINITIONS

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. ▲ Top	
Health, Safety, and Environment Management System	A coordinated system of procedures, processes, and other measures that is designed to be implemented by organizations in order to promote continuous improvement in occupational health and safety. Includes Program Management and Leadership; Hazard Management; Training and Competency; Inspections and Maintenance; Incident Management; Emergency Preparedness; Contractor Management; Environmental Management; Program Evaluation; and Program Promotion.
university affairs	Any activity that is directly related to or arising out of the operations of the university at any location.

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